CITY OF SANTA BARBARA AIRPORT COMMISSION M I N U T E S

<u>CALL TO ORDER</u>: The Meeting on Wednesday, May 20, 2015 was called to order at 6:00 pm in the Airport Administration Conference Room - 601 Firestone Road, Santa Barbara, CA.

ROLL CALL

Airport Commissioners: Carl Hopkins, Karen Kahn, Kirk Martin, Bruce Miller and Jim Wilson

Staff: Hazel Johns, Airport Director

Tracy Lincoln, Airport Operations Manager Jeff McKee, Maintenance Superintendent

Andrew Bermond, Project Planner

Rebecca Fribley, Sr. Property Management Specialist Mabel Shatavsky, Airport Commission Secretary

Absent: Commissioners Craig Arcuri and Dolores Johnson

PUBLIC COMMENT

1. Speaker: Paul Bowen. The video recording of comments is available on the City of Santa Barbara's web site http://www.santabarbaraca.gov/. Recordings are available for 6-months.

NOTICES

- 2. That on Monday, April 20 at 3:00 pm, the General Aviation Subcommittee met in the Airport Administration Building, 601 Firestone Road, Santa Barbara, CA.
- 3. That on Monday, April 27 at 4:00 pm, the Lease Review Subcommittee met in the Airport Administration Building, 601 Firestone Road, Santa Barbara, CA.
- 4. That on Friday, May 15 at 5:30 pm, the Airport Commission Secretary duly posted this agenda on the bulletin board at Airport Administration.

ACTION: Presented.

<u>MINUTES</u>

5. SUBJECT: MINUTES

RECOMMENDATION: That Airport Commission waive the reading and approve the minutes of the meeting of Wednesday, April 15, 2015.

ACTION: Motion/Second for approval of the Minutes by Commissioners Martin/Wilson.

Unanimous voice vote (Absent Commissioners Arcuri and Johnson).

CONSENT CALENDAR

6. SUBJECT: LEASE AGREEMENT – ECO VINO WINE CLUB, LLC.

RECOMMENDATION: That Commission approve and authorize the Airport Director to execute a month-to-month Lease Agreement with Eco Vino Wine Club, LLC., a California Limited Liability Company, for 800 square feet of Building 224 at 6100-D Francis Botello Road, at the Santa Barbara Airport, effective May 1, 2015, for a monthly rental of \$874, exclusive of utilities.

7. SUBJECT: LEASE AGREEMENT – EASY LIFT TRANSPORTATION

RECOMMENDATION: That Commission approve and authorize the Airport Director to execute a month-to-month Lease Agreement with Easy Lift Transportation, a California Non-profit Corporation, for 560 square feet of Building 304, at 53-B Gerald Cass Place, at the Santa Barbara Airport, effective June 1, 2015, for a monthly rental of \$902.

8. SUBJECT: LEASE AGREEMENT – PAUL V. TAYLOR

RECOMMENDATION: That Commission approve and authorize the Airport Director to execute a month-to-month Lease Agreement with Paul V. Taylor, a Sole Proprietor, for 800 square feet of Building 224 at 6100-B Francis Botello Road, at the Santa Barbara Airport, effective May 1, 2015, for a monthly rental of \$874, exclusive of utilities.

9. SUBJECT: LEASE AGREEMENT – SCOTT GARNER, DBA ELECTRIC PARTS CENTER

RECOMMENDATION: That Commission approve and authorize the Airport Director to execute a five-year Lease Agreement with Scott Garner, a Sole Proprietor, dba Electric Parts Center, for 842 square feet of office and storage space in Building 225, at 6150-A Francis Botello Road, at the Santa Barbara Airport, effective May 1, 2015, for a monthly rental of \$1,095, exclusive of utilities.

10. SUBJECT: LEASE AGREEMENT – CAROL ASHLEY DBA DEMO 2 DESIGN

RECOMMENDATION: That Commission approve and authorize the Airport Director to execute a month-to-month Lease Agreement with Carol Ashley, a Sole Proprietor, dba Demo 2 Design, for 1,157 square feet of Building 115 at 6160-D Wallace Becknell Road, at the Santa Barbara Airport, effective June 1, 2015, for a monthly rental of \$752, exclusive of utilities.

11. SUBJECT: AMENDMENT TO AIRLINE TERMINAL SOLAR PHOTOVOLTAIC POWER PURCHASE AGREEMENT FOR SOLAR PROJECT AT 500 FOWLER ROAD

RECOMMENDATION: That Commission recommend approval of a First Amendment to the Power Purchase Agreement (City Agreement No. 24,975) Between the City of Santa Barbara and SunEdison Origination3, LLC, to amend the site description, to reduce the expected annual output of the system and reduce the Energy Purchase Rate for energy delivered.

12. SUBJECT: 2014 INTEGRATED PEST MANAGEMENT ANNUAL REPORT

RECOMMENDATION: That Airport Commission accept the Santa Barbara Integrated Pest Management Strategy, 2014 Annual Report, prepared April 2015.

13. SUBJECT: PROPERTY MANAGEMENT REPORT – APRIL 2015

RECOMMENDATION: That Airport Commission receive the monthly Airport Property Management Report.

ACTION: Motion/Second for approval of the Consent Calendar by Commissioners Kahn/Martin. Unanimous voice vote (Absent Commissioners Arcuri and Johnson).

LIAISON REPORTS

City of Santa Barbara Liaison Councilmember Frank Hotchkiss

City of Goleta Liaison Councilmember Michael T. Bennett

ACTION: Presented.

ADMINISTRATIVE REPORTS

14. SUBJECT: MASTER PLAN UPDATE: TRAFFIC STUDY

RECOMMENDATION: That Airport Commission receive a presentation and comment on the status of the Draft Airport Master Plan with respect to long-term traffic analysis.

ACTION: Presented.

15. SUBJECT: AIRLINE RATES & CHARGES FOR FISCAL YEAR 2016

RECOMMENDATION: That Airport Commission recommend approval of airline rates and charges for FY 2016 including annual Airline Terminal building space square footage rate of \$99; a boarding bridge fee of \$43 per turn; and landing fees of \$3.70 per thousand pounds of gross landed weight effective July 1, 2015 through June 30, 2016.

ACTION: Motion/Second for approval by Commissioners Martin/Wilson. Unanimous voice vote

(Absent Commissioners Arcuri and Johnson).

DIRECTOR'S REPORT

- 16. A. Airport Operations
 - Passenger Count
 - Aircraft Operations
 - Air Freight
 - B. Programs
 - 1. Communications Program
 - 2. Master Plan
 - 3. Wildlife Hazard Assessment
 - C. Capital Projects
 - 1. Airfield Electrical Rehabilitation
 - D. Financial Summary
 - E. City Council / Airport Commission Actions

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ADJOURNMENT - 6:48pm, on order of Chai	of Chair Hopkins.		
Hazel Johns, Airport Director	Mabel Shatavsky, Airport Commission Secretary		